

**Hastings Crossing Business Improvement Association
2017 Annual General Meeting
DRAFT MINUTES**

**Meeting held at Nemesis Coffee, 302 W Hastings Street
Tuesday, September 26th 2016, 6:00 PM**

1. **Call to Order & Confirmation of Quorum**
 - Meeting called to order by board chair Jon Sharun at: 6:09pm
 - Quorum achieved at 6:09 with 25 voting members and other guests also present.
 - Welcome to HxBIA Members and Guests (Special recognition of Steven Johnston and Alisha Maxfield with CEDSAC)

2. **Proof of Notice of Meeting**
 - Landon Hoyt, Executive Director read aloud the official HxBIA AGM notice that was mailed to members.

3. **Certification of Proxies**
 - Proxies appointed for this meeting include:
 - Jon Sharun representing Devon Boorman of Academie Duello
 - Anna Migicovsky representing Jennifer Johnstone of Central City Foundation
 - Cindy MacMillan representing Trevor Porier of Yaggers

4. **Approval of Agenda**
 - Minor adjustment to the agenda include moving the Treasurer's Report (formally Item 9) to Item 7.
 - **It was moved by Anna Migicovsky that the Treasurer's Report be moved to Item 7. Motion seconded by Sherri Hetherington. Motion passed unanimously.**
 - **It was moved by Cindy MacMillan that the agenda be approved. Motion seconded by Melissa Hope. Motion passed unanimously.**

5. **Approve Minutes of the 2016 AGM**
 - **It was moved by Sheldon Stenning to approve the 2016 AGM Minutes. Motion seconded by Anna Migicovsky. Motion passed unanimously.**

6. **Welcome & Introductions**
 - HxBIA board chair, Jon Sharun welcomed the members and guests in attendance and acknowledged board members that were present:
 - Jon Sharun — The Pint + Chair
 - Anna Migicovsky — Knack/Potluck Cafe Society
 - Cindy MacMillan — Anthem Properties
 - Caithlin Scarpelli — Atira Women's Resource Society
 - Ash MacLeod — Authorized representative for Mark Brand, Save On Meats
 - Jon also acknowledged board members not present at the meeting:
 - Jennifer Johnstone — Central City Foundation + Treasurer, Secretary
 - Devon Boorman — Academie Duello
 - Howard Jang — SFU Woodward's
 - Other members present included:
 - Adam Cameron — Stratosphere Hair Salon
 - Alannah McIntyre — The Pint Public House
 - Ashley Viens — Ascension Innovation Management

- Cait Hurley — Farm Dispensary
- David Rohrer — Bean Around the World (Powell Street)
- Dean De Sousa — Low Tide Properties
- Drew Ratcliffe — Arpeg Group
- Gordon Casey — Brave Technology Co-op
- Jess Reno — Nemesis Coffee
- Kamilah Charters-Gabanek — SFU Vancouver Campus
- Kamyar Asadibeiky — Machoul Technologies
- Mass Abedi — Abco Film Corp.
- Melissa Hope — HiVE Vancouver Society
- Naomi Marcus — Purebread
- Phillip Scott and Yi Khy Saw — Holborn Holdings Inc.
- Rosslyn Shipp — Vancouver Police Museum and Archives
- Sarah Turton and Sheldon Stenning — Weight Creative Inc.
- Lisa Curry — Work Place
- Shawn Pizio and Kelly Pizio — Pender Grocery
- Sherri Hetherington — Allied Properties REIT
- Members and guests introduced themselves roundtable style.

7. **Treasurer's Report**

- Eric and Walter with Vanderluit & Associates, stepped in to give an overview of the budget in place of Jennifer Johnstone, Treasurer.
- Eric and Walter presented the 2016-17 financial statements
 - Jennifer Johnstone, our treasurer and Landon, met with the Auditors following their evaluation.
 - We have a clean audit.
 - The financial statements fairly represent the current financial position of the BIA.
- **It was moved by Caithlin Scarpelli to approve the 2016-17 audit statements. Motion seconded by Sheldon Stenning. Motion passed unanimously.**
- **It was moved by Melissa Hope to approve Vanderluit & Associates as the HxBIA auditors for the 2017-18 budget year. Motion seconded by Adam Cameron. Motion passed unanimously.**

8. **Message from the Chair**

- Safety and security have been top priority
 - New Safety Committee established with Cindy MacMillan chairing.
 - De-escalation & naloxone training happening every 3 months
- Signature event: Experience Hastings Crossing
- Major public art investments

9. **Executive Director's Report**

- Landon Hoyt provided his executive director's report with the handout provided to all guests.
- An update on safety & security, including 53,321 needles picked up since August 2016.
- Highlighted several events, sponsorships, and marketing that has taken place this past year.
- And update on the CommunityWise program and efforts being made to integrate businesses into the DTES community.
- Experience Hastings Crossing event has won a provincial and international award!
 - Currently planning for next year's event with plans to expand upon and grow partnerships.

- Highlights of some of the BIA's community advocacy and involvement, including our work with the City's CED Strategic Action Committee, the BIA Partnership, and Urban Core.
- A new CRM system with Directory, Event, BIA Member Benefits, and other capabilities is being rolled out, so make sure members look for an email in their inboxes soon to update their business profiles and stay updated on BIA related matters.
- Landon also encouraged members to get involved in committees to help drive the activities of the BIA.
- New staff person through the LEDlab
 - David Harris-Koblin introduced himself and gave an overview of the work he is doing.

10. **2017-18 Budget**

- Discussion on the proposed budget.
- Minor details to point out for the upcoming year:
 - Slight increase in rent costs. This is an estimate in case a partnership with HiVE is discontinued.
 - Increase in Safety and Wellbeing costs, which includes our MP Neighbours Patrol. There are plans in the works to increase this service moving forward to deal with current safety concerns.
 - Public Art and Placemaking was reduced and moved to Safety budget because this is something that is easier to fund through grants and partnerships as opposed to safety.
- **It was moved by Melissa Hope to approve the 2018-19 budget as presented. Motion seconded by Drew Ratcliffe. Motion passed unanimously.**

11. **Election of Directors**

- Jon Sharun gave an overview of the HxBIA by-laws concerning the election of board members.
 - HxBIA must have a minimum of **7** and a maximum of **15** board directors. We currently have **10** board members. If we are over the limit of 15 directors with additional nominees, we would need to hold an election to fill only the 15 seats.
- Board members resigning this year include:
 - Katie Stewart — HiVE Vancouver
 - Coco Culbertson — PHS Community Services Society
- Thanks to Katie and Coco for serving HxBIA on the Board!
- Two nominees this year.
 - Adam Cameron — Stratosphere Hair Salon
 - Gordon Casey — Brave Technology Co-op
- With the election of these two candidates, this will bring the board to **10**. We will not currently be over our limit, so we can approve the current board nominees for re-election and election as elected by acclamation.
- If approved, the existing board of directors will contain the following members:

Jon Sharun
CHAIR

The Pint Public House

Board Member Start Date: September 20, 2012
Re-elected 2014, 2016 AGM
Board Membership End Date: AGM 2018

Jennifer A Johnstone
SECRETARY/TREASURER

Central City Foundation

Board Membership Start Date: September 26, 2011
Re-elected 2013, 2015 AGM
Board Membership End Date: AGM 2017

STANDING FOR RE-ELECTION

Ash MacLeod

Authorized Representative for:
Mark Brand

Mark Brand Inc (Save On Meats)

Board Membership Start Date: February 11, 2011

Re-elected 2013, 2015 AGM

Board Membership End Date: AGM 2017

STANDING FOR RE-ELECTION

Howard Jang

Simon Fraser University (SFU Woodward's)

Board Membership Start Date: September 24, 2014

Re-elected 2016 AGM

Board Membership End Date: AGM 2018

Devon Boorman

Academie Duello

Board Membership Start Date: AGM 2015

Board Membership End Date: AGM 2017

STANDING FOR RE-ELECTION

Anna Migicovsky

Knack/Potluck Cafe Society

Board Membership Start Date: AGM 2016

Board Membership End Date: AGM 2018

Cindy MacMillan

Anthem Properties

Board Membership Start Date: AGM 2016

Board Membership End Date: AGM 2018

Caithlin Scarpelli

Atira

Board Membership Start Date: Appointed 2017

Board Membership End Date: AGM 2018

Adam Cameron

Stratosphere Hair Salon

Board Membership Start Date: AGM 2017

Board Membership End Date: AGM 2019

STANDING FOR ELECTION

Gordon Casey

Brave Technology Co-op

Board Membership Start Date: AGM 2017

Board Membership End Date: AGM 2019

STANDING FOR ELECTION

- **It was moved by Sheldon Stenning to elect by acclamation all aforementioned Directors. Motion seconded by David Rohrer. Motion passed unanimously.**

12. Special Guests: Steven Johnston and Alisha Maxfield with the Community Economic Development Strategic Action Committee (CEDSAC)

- Steven gave an introduction to CEDSAC.
- CEDSAC is working in several areas including community benefit agreements, retail gentrification and social inclusion, policy advocacy, and more.
- Relaunching the organization under the name Exchange Inner City.
- Alisha provided an overview of the new initiative: The Locals Card.
 - Businesses are encouraged to learn more and participate in the program.
 - Many businesses are likely already doing something to be more inclusive in the community, but should still get involved as a way to promote their business.
 - 17 businesses have already signed on to the program.

13. **Other Business**

- No other business

14. **Adjournment**

- **It was moved by Cindy MacMillan to adjourn the Annual General Meeting. Motion seconded by Caithlin Scarpelli. Motion passed unanimously.**
- **Meeting adjourned at 7:15pm.**

DRAFT